If you are looking to route and segment payments associated to uninsured claims, there are two payment level options available (the default method will be displayed at the TIN level):

- Route all payments at the Payer level (RECOMMENDED)
- Route all payments at the NPI level

**How to Receive Payer payment to a separate bank account (RECOMMENDED)**

1. From your Welcome screen, select your TIN and then the Maintain Enrollment tab.

2. Select ‘Edit’ from View Enrollment page.
3. Click on **Bank Account(s) tab**, then ‘Change Banking Data’

4. Complete the User Information page.

5. Select **Payer** from dropdown list and enter banking information where that Payer’s payment is to be directed.
How to receive NPI payment to a separate bank account for all Payers or a specific Payer (NOTE: If a claim submission does not reference the NPI, the payment will be made at the TIN level)

1. From your Welcome screen, select your TIN and then the Maintain Enrollment tab.

2. Select ‘Edit’ from View Enrollment page.
3. Click on Bank Account(s) tab, then Change Banking Data

4. Complete the User Information page.

5. Select Payer from dropdown list to receive that Payer’s payments for the NPI to a separate bank account

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Alternative payment routing options user guide

optum.com/optumpay
Select **NPI** from dropdown list

You will receive an email from Optum Pay, asking you to validate the entered bank account information. Please click on the link and follow the directions to complete the process.